

Lamoille County Planning Commission

Executive Committee Meeting
September 10, 2024

Members present:

<input checked="" type="checkbox"/>	Linda Martin (Treasurer)	<input checked="" type="checkbox"/>	Brian Leven (Vice Chair) <i>Video</i>	<input type="checkbox"/>	Greg Paus	<input checked="" type="checkbox"/>	Riki French
<input checked="" type="checkbox"/>	Caleb Magoon (Chair)	<input checked="" type="checkbox"/>	Duncan Hastings <i>Video</i>	<input checked="" type="checkbox"/>	Judy Bickford (Secretary)		

Staff: Tasha Wallis, Georgeana Little

Chair Caleb Magoon called the meeting to order at 5:04 pm.

Adjustments to the Agenda & Opportunity for Public Comment

There were no changes to the agenda and no public comment.

Approval of July 9, 2024 Minutes

Riki French motioned to approve the July 9, 2024 minutes. Judy Bickford seconded. Motion carried with 2 abstentions.

Welcome and Review of Committee Duties

Caleb Magoon welcomed Linda Martin and Judy Bickford to the Executive Committee. He briefly described the duties of the Executive Committee.

Financial Procedures Update

No changes have been made to the Financial Procedures since last month when they were put before the committee. This is just a final review before the update is put before the full Board for approval.

FY24 Financial Review – Budget to Actual and Financial Statements

Tasha Wallis explained that the Board has asked to see the financial statements quarterly. These are the financials for the end of Fiscal Year 2024. They show that we retained \$29,000 in the FY24 budget, mostly due to Town Appropriations of \$22,500 which go to build up our reserves.

Brownfields Report

This request is specific to testing at Denoia's Dry Cleaning in Morrisville. The contractor will need an additional \$19,000 to complete the work due to errors in the initial reporting on which their quote was based. The Brownfields Committee voted to provide an additional \$13,750 towards this work rather than the full \$19,000 since some of the overage was due to the contractors own errors.

Duncan Hastings motioned to award \$13,750 towards the work at DeNoia's Dry Cleaning. Linda Martin seconded. Motion carried.

Tasha provided additional information about the project at DeNoia's. The contractor has found soil contamination and additional testing will be required. This testing will be the responsibility of the property owners. There is no identified health risk at this time.

Executive Director's Report

- Wolcott's Wastewater vote and Johnson's vote on the Industrial Park are both taking place today.
- The Morristown/Morrisville Town and Village Plan will be presented to the Board at the October meeting for final approval. Seth will give a presentation to Executive on the changes to that plan.
- The Plan and Project Review Committee will be reviewing a large Act 250 project in Morristown this month. The size of the project will probably result in Significant Regional Impact (SRI) review.
- H687 will require the LCPC to update the Regional Plan. Significant public outreach is required.
- An updated budget will be presented to Executive and the Board in October for final approval in November.
- We will be offering extended contracts to our two Interns and/or hiring a temporary planner.
- The annual report should be out in a couple of weeks.
- Tasha has Jury Duty in Burlington beginning this month. She will see how this will affect her schedule.
- We have begun work on drafting a hydrological map of the Lamoille River and its main tributaries under a Northern Vermont Economic Development District (NVEDD) grant.
- Staff have assisted communities with over 30 Hazard Mitigation Grant Program (HMGP) pre-applications.

Duncan Hastings reported that the Vermont League of Cities and Towns (VLCT) Annual meeting will be focused on reviewing environmental policies with a more regional approach. He encouraged all towns to send representatives.

Executive Session

Linda Martin motioned to enter Executive Session under 1 VSA 313 1a and allowing Tasha Wallis and Georgeana Little to stay. Judy Bickford seconded. Motion carried

Riki French motioned to exit Executive Session. Judy Bickford seconded. Motion carried.

Meeting Adjourned

Linda Martin motioned to adjourn. Judy Bickford seconded. Motion carried. Meeting adjourned at 5:59 pm.