

LAMOILLE COUNTY Regional Emergency Management Committee
 MINUTES November 29, 2023 Hybrid Meeting – 5:00 PM

Approved:

| Community/ Mode | Representative | | Community/ Mode | Representative | |
|--------------------|------------------------------------|---|--------------------|-----------------------------------|---|
| Belvidere | Earl Domina | | Cambridge | Dan StCyr Jonathan DeLaBruere | x |
| Eden | Jeff Hunsburger Marvin Whitcomb | x | Elmore | Michelle Lacasse Brent Hosking | x |
| Hyde Park | Roland Boivin Dawn Archbold | | Johnson | Eben Patch | x |
| Morristown | Jason Luneau | x | Stowe | Donald Hull Jonathan Thereault | |
| Waterville | John Terrel | x | Wolcott | Steve Princ Eliot Bjerke | x |

Additional Guests & LCPC Staff Present:

LCPC: Alec Jones, Alberto Della Torre,
 Guests: Patrick McLaughlin

Jonathan DeLaBruere opened the meeting at 5:00 pm.

Welcome & Introductions, Changes to Agenda, Public Comments

There was a round of introductions. There were no changes to the agenda. Alec Jones mentioned that Dawn Archbold will be stepping down as Hyde Park’s REMC member. Alec will reach out to Hyde Park to try and fill that seat.

Acceptance of REMC Meeting Minutes

No minutes were voted on due to this being the first meeting with a quorum.

VEM Updates:

SEOC:

- Hillarie Scott, State Training Administrator, sent out emails in October notifying folks of what trainings they are currently missing to qualify in the SEOC. Please look at your Learning Management System transcript or reach out to her (DPS.EMHSTraining@vermont.gov) if you have any questions.
- Reminder that starting with your new EMPG subgrant, you are only required to have 2 people qualified to serve in the State Emergency Operations Center. You need to still have 3 people that can serve as the Local Liaison for your RPC. If you have any questions, please reach out to Emily.Harris@vermont.gov

Training:

Public Information Officer Basics for Locals

There’s a big fire in your small town, your department is working with mutual aid under incident command and the operation is working by the book. Then a wildcard appears: a TV news crew shows up on the scene, what now? Don’t worry; it’s easier than it may seem. Press coverage of an emergency event, controversy, or town politics could happen anytime and anywhere. Public Information Basics for Locals will guide you in preparing for press interactions on the scene, handling interviews, and proactively establishing productive relationships with local and statewide media. This course has been specifically designed by Vermont Emergency

Management for local responders and government officials in Vermont. The three-hour course covers the fundamentals of press relations, effective use of social media, press release preparation, and interview dos and don'ts. Please note that this course is not the official FEMA Basic Public Information Officer class. However, it can help attendees decide if they wish to further their career development through the FEMA Public Information Officer curriculum.

LOCATION: Town of Barre Municipal Building, Barre, VT

DATE/TIME: December 11, 2023, 9:00 a.m.- 12:00 p.m.

REGISTRATION: via State Learning Management System: <https://vermont.csod.com/ui/lms-learning-details/app/event/3cf6f72f-879b-486d-a475-32251c402da3>

LOCATION: Williston Fire Department, Williston, VT

DATE/TIME: December 12, 2023, 9:00 a.m.- 12:00 p.m.

REGISTRATION: via State Learning Management System: <https://vermont.csod.com/ui/lms-learning-details/app/event/3cf6f72f-879b-486d-a475-32251c402da3>

VT- Alert Manager Training

This training is intended for Town Officials or Non-Profits who use VT-Alert for public and private notifications. This class is required for all people who will be using the program at the manager level. This training can also act as a refresher as needed. The class will be approximately 1.5 hours long and consist of sending live test alerts. A computer and internet connection are required. A second computer monitor is highly suggested as there is a follow along portion to the class

LOCATION: Virtual

DATE/TIME: January 10, 2024, 1:00 p.m.- 2:30 p.m.

REGISTRATION: via State Learning Management System: <https://vermont.csod.com/ui/lms-learning-details/app/event/c3384d94-b07a-4ddb-9d83-af8ea6de3713>

L0146 Homeland Security Exercise & Evaluation Program (HSEEP)

The Homeland Security Exercise and Evaluation Program (HSEEP) course provides a comprehensive overview of exercise design along with practical skill development. Using the same terminology and processes, this course will provide activities that will give participants an opportunity to interact with many of the templates and other materials that are provided by the National Exercise Division to ensure exercises are conducted in a consistent manner. Anyone who will be a member of an exercise design team or fulfill a role in one of the following areas of the exercise design process: design, development, conduct, evaluation or improvement process for exercise. The primary audience for the course is training officers, exercise managers, persons that will utilize the exercise and evaluation system and persons interested in becoming an HSEEP Evaluator for Vermont Emergency Management.

LOCATION: McFarland State Office Building, Barre, VT

DATE/TIME: January 23-24, 2024, 8:00 a.m.- 4:30 p.m.

PREREQUISITES: IS-120

REGISTRATION: via State Learning Management System: <https://vermont.csod.com/ui/lms-learning-details/app/event/42d3f758-b375-4810-bee6-bfb433b0e867>

Vermont Local Emergency Management Director Course

This course will familiarize Local Emergency Management Directors (EMD) and Coordinators (EMC) with major roles, responsibilities, and "how to do it" guidance, across all four phases of Emergency Management.

LOCATION: Virtual

DATE/TIME: February 14-15, 2024, 1:00 p.m. - 5:00 p.m.

REGISTRATION: via State Learning Management System: <https://vermont.csod.com/ui/lms-learning-details/app/event/e35883cd-148f-415c-a554-4107b7533679>

Administrative Duties:

John Terrel motioned to appoint Jonathan DeLaBruere as the chair of the REMC. Michelle Lacasse Seconded. Motion carried.

Ebben Patch Motioned to appoint John Terrel as the Vice chair of the REMC. Jeff Hunsburger seconded. Motion carried.

Steve Pric motioned to adopt the REMC bylaws as written. John Terrel seconded. Motion carried.

John Terrel volunteered as the IPPW representative. Steve Princ motioned to appoint John Terrel to as the IPPW representative. Jason Luneau seconded. Motion carried.

Ebben Patch volunteered as the THRIA/SPR representative. John Terrel motioned to appoint Eben Patch as the THIRA/SPR representative. Jason Luneau seconded. Motion carried.

Jonathan DeLaBruere volunteered as the Statewide LEPC representative. John Terrel motioned to appoint Jonathan DeLaBruere as the statewide LEPC representative. Eben Patch seconded. Motion carried.

Tier II Database Presentation

Discussion of Future Topics

- Flood Mitigation Techniques (Rebecca Phifer)
- Debris Management (VEM)
- Hazard Mitigation Funding/ Projects (Stephanie Smith)
- Outside examples of flood mitigation/recovery (Kim Canarecci and FEMA)
- Buyouts and the buyout process (VEM)
- Abatement Requests

Adjourn

Steve Princ motioned to adjourn the meeting at 6:00pm. Michelle Lacasse seconded. Motion carried. Meeting adjourned at 6:00pm.

Next Meeting: February 28, 2024 @ 5pm