

North East Kingdom and Lamoille County
Elders & Persons with Disabilities Committee

Meeting Agenda

June 3, 2021, 10:00-11:30am

- Welcome and Introductions
- Discuss status of FY21 partner budgets
- Discuss planning for FY22 partner budgets
- Discuss development of required annual workplan for E&D committee
- Adjourn

Meeting Notes

Assignments for various Partners are shown in **bold**.

Attendees

Doug Morton (NVDA), Rob Moore (LCPC), Tim Bradshaw (VTrans), Meg Burmeister (NEKCOA), Jeanne Kern (CVCOA), Nick D'Agostino (RCT), Andrea Stauffeneker and Peter Coutu (Riverside and Lamoille Adult Day centers)

FY21 Partner Budget Status Updates

Nick noted that all partner agencies, with the exception of NEKCOA, are well below their annual budgets. NEKCOA is also under budget, just not as much as the others. Their relatively high volume of service was in part due to RCT suggesting/requesting NEKCOA increase the quantity of social and personal trip purposes they authorize. Looking ahead to FY22, RCT will coordinate with the Partners if/when the quantity of social and personal trip authorizations need to be reduced in light of balancing budgets.

FY22 Partner Budget Planning

Nick requested that each partner think about, and give their best estimate possible, of the volume (cost) of services they will need for the upcoming fiscal year. Nick acknowledged this is likely a hard question to answer given how COVID changed demand for services across the board. While everyone hopes things will get back to normal, it will be hard to predict how quickly that will happen especially in context of vulnerable populations served by the E&D program. **Nick requests that each Partner let him know what you can about upcoming fiscal year needs by the end of June.**

The group briefly discussed impacts to services and programs due to COVID. Nick noted the RCT volunteer driver pool is approximately at 50% of what it was pre-pandemic. One example of managing the reduced number of available drivers: RCT tries to coordinate with clients for flexibility when needed for time of day the rides are provided. Occasionally, larger vehicles such as small busses are used with paid drivers on days when volunteers are fully booked all day with no additional capacity. **Nick will send all the Partners the info flyer he has about masks and COVID safety under FTA rules.**

Workplan discussion

Doug and Rob provided a step by step overview of the draft annual workplan for this E&D Partners' Committee. Good, constructive input was provided and incorporated into the draft during the meeting. **Partners will provide a short blurb to enter under each of the Partner descriptions.** Follow CVCOA and VTrans blurbs as a template/example of what to provide. **All partners, VTrans, and RCT are requested to review one more time and send any further suggestions to Doug and/or Rob no later than June 25.**